



City of Gonzales

P.O. BOX 647
PHONE: (831) 675-5000

147 FOURTH ST.
FAX: (831) 675-2644

GONZALES, CALIFORNIA 93926
www.ci.gonzales.ca.us

Special Event Season is rapidly approaching! This means that there is a fabulous opportunity for all of our non-profit, service and school groups to fundraise at City of Gonzales Special Events. All City Special Events are free to the community. This is an easy way to make some money for your team or club. The availability to sell items or services is on a first come, first served basis. Get your forms in early and take advantage of this great opportunity!

- **15th Annual Health & Safety Fair**; October 16, 2010 from 12:00 – 4:00 PM in Gonzales Central Park. The event will feature youth & toddler activities, health and safety demonstrations, activities and free information from local agencies. Last years event had more than 1000 attendees.
- **Holiday Lights Festival**; December 4, 2010 from 4:00 – 9:00PM. This is the event where we light up downtown for the holiday season. This year's event will also be held at Central Park. The highlight of this event is of course Santa and Mrs. Claus & caroling. This year's event will also feature the school choirs and bands from the high school and middle school. We are hoping to add a tree auction this year where non profit groups decorate a tree and we silent auction it to the highest bidder with all money going to the club who decorated it. Last years event had approximately 500 participants.
- **Easter Egg Hunt & Family Fun Day**; March 28, 2011 This event features an Easter Egg Hunt for younger kids, a golden coin hunt for older kids and many spring based carnival games. The Easter Bunny makes an appearance at this event.

Volunteers are needed to assist with the event in all areas. If you are interested, know someone who needs hours or have friends or relatives who would like to volunteer for the good of the community, please contact me at the number listed below.

I look forward to helping each and every non-profit, service and school group from Gonzales to achieve their fundraising goals. Please fill out the Booth Request form enclosed and:

Mail It: Sara Papineau, P.O. Box 647 Gonzales, Ca 93926

Fax It: Attn: Sara Papineau-Brandt; 831-675-2644

Scan & Email it: spapineau@ci.gonzales.ca.us

Bring It In: City Hall; 147 Fourth St

City of Gonzales 2010-2011 Special Events

Non- Profit Booth Request

Please check only the events you wish to participate in.

Health & Safety Fair **Holiday Lights** **Easter Egg Hunt**
10/16/10 12/04/10 03/28/10

Group Name _____ Agency _____
 Contact Person _____ Title _____
 Primary Contact # _____ Secondary Contact # _____
 Contact Address _____ City _____ Zip _____
 Email address _____ Fax # _____

How do you prefer to be contacted regarding this event? Phone Email Fax

Please indicate the booth type that you are planning to have at each event

*****We would like to encourage groups to sell healthier food options for this event!

Health & Safety Fair Food Booth Craft Booth Activity Area Other _____
 What are you planning to sell? _____ Electricity Required YES NO

*****We would like to encourage groups to sell healthier food options for this event!

Holiday Lights Food Booth Craft Booth Activity Area Other _____
 What are you planning to sell? _____ Electricity Required YES NO

Easter Egg Hunt Food Booth Craft Booth Activity Area Other _____
 What are you planning to sell? _____ Electricity Required YES NO

Policies and Procedures

1. All groups must provide their own tables, chairs, pop up tents and extension cords. Please remember that it can be windy in Gonzales. It is wise to provide a way to secure your tent to the ground.
2. The event area will be open two hours before the beginning of the event. Once the event has begun, vehicles will not be allowed into the event area.
3. Cooking under pop up tents is strictly prohibited unless the tent has a fire rating approved for cooking and a fire extinguisher is readily available.
4. All trash must be collected and left at your tent site after the event. Please secure the tops of all trash bags.
5. Permission to sell food is granted on a first come, first served basis. Groups will not be allowed to sell the same items as another group. Requests will be numbered upon receipt to ensure fairness.
6. You will be notified immediately in the event of your sale item being unavailable.

Comments or Questions for us?

Office Notes Only

Date Received _____